

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, _____ of the _____ of the _____, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period _____ to _____.

Position

DATE:

Reviewed by :	Date	Reviewed by :	Date	Rating: 5 - Outstanding 4 - Very Satisfactory 3 - Satisfactory 2 - Unsatisfactory 1 - Poor
Immediate Supervisor		Head of Office		

Function	Major Final Output	Success Indicators (Targets + Measures)	Actual Accomplishments Expenses	Rating				Remarks
				Q ¹	E ²	T ³	A ⁴	

Final Average Rating									
Category	MRO	Rating		Q ¹	E ²	T ³	A ⁴	Remarks	
Strategic Priority									
Core Function									
Support Function									
Total Final Overall Rating									
Adjectival Rating									

Comments and Recommendations for Development Purposes

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Discussed with		Assessed by :		Final Rating by:	
		I certify that I discussed my assessment of the performance with the employee.		ENGR. EDWIN V. REGALADO, MPA Head of Agency	
Employee	Date	Supervisor	Date		Date

Legend : 1 – Quality 2 – Efficiency 3 – Timeliness 4 – Average