



DAVAO CITY WATER DISTRICT
 Mc Arthur Highway, Matina Davao City
 Telephone No. (+63) (82) 235-3293
 Fax (+63) (82) 226-4885 loc.208
 Website: <http://www.davao-water.gov.ph>

CREDIT MEMO

To: _____		No.: _____	
Account No.: _____		Date: _____	
<i>We have credited your account for the amount of</i>		<i>Prepared by:</i>	
(Php. _____)			
Remarks:		Customer Service Assistant A	
FOR WATER DISTRICT USE ONLY		<i>Reviewed by:</i>	
JOURNAL ENTRIES			
ACCOUNT TITLE	ACCT. NO.	DEBIT	CREDIT
		Division Manager, Accounts & Billing	
		<i>Approved by:</i>	
		Manager, Commercial Services Department	

PM-08-02-F14
 Rev.No. 0
 Aug 1, 2018